

# London Highland Club



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## CONSTITUTION

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REVISED  
NOVEMBER 2021

## NAME

1. The Club shall be called “THE LONDON HIGHLAND CLUB”.

## OBJECTS

2. The objects of the Club are:
  - (a) to promote social interactions between members and their friends;
  - (b) to acquire by way of hire Club premises which will constitute a convenient meeting place; and
  - (c) to afford such facilities as are usually provided by a Social Club.
3. The Club’s year shall run from each 1st September to the following 31st August, and the expression “Club Year” when used hereafter in these rules shall be construed accordingly.

## MEMBERS

4. The Club shall consist of such ordinary members and such Honorary members as the committee may from time to time elect.
5. Ordinary membership of the Club is open to Highlanders and all other Scottish people with Highland connections or sympathies, and to such others as the committee shall consider suitable for membership.
6. Each candidate for membership shall complete and sign an application for membership in the form prescribed from time to time by the committee. The candidate’s full name and address shall be stated on the form.

## SUBSCRIPTIONS

7. The annual subscription to the Club shall be such sum as the committee shall from time to time determine for ordinary members and shall be due on the 1st day of September in each year. On the subscription not being paid by the 31st day of December following the date due, membership shall be deemed to have lapsed.
8. For life membership the subscription shall be such sum as the committee shall from time to time determine.

## OFFICERS

9. The officers of the Club shall be a Chief; President; Vice-President; an Honorary Secretary; and an Honorary Treasurer. Each officer shall retire at the end of the next Annual General Meeting after their election, but shall be eligible for re-election.

## COMMITTEE

10. The committee shall comprise not more than fifteen members, of whom all Officers for the time being shall be members of the committee ex officio. The committee shall have power to co-opt members for special purposes, but such co-opted members shall only act for the purposes for which they are appointed, which shall be specified in the resolution appointing them. Each committee member shall retire at the end of the third Annual General Meeting after their election, but shall be eligible for re-election.

## ELECTION OF OFFICERS AND COMMITTEE

11. Candidates for election as an officer of the Club or to the committee shall be proposed and seconded in writing to the Honorary Secretary not less than twenty-eight days before the Annual General Meeting. If there is more than one candidate for any of the offices, or if the number of candidates for election to the committee would, when added to the officers and the committee members not retiring at the forthcoming Annual General Meeting, increase the number of the committee to more than fifteen, the election to that office or to the committee, as the case may be shall be by ballot. The ballot papers shall state the names of the candidates, the offices for which they are proposed, and the names of their respective proposers and seconders. A ballot paper shall be sent by first class post to each member of the Club not less than fourteen days before the date fixed for the Annual General Meeting, and, to be effective, must be returned to, and be in the hands of, the Honorary Secretary before 4 pm on the day prior to the Annual General Meeting. Such ballot papers, further to be

effective, shall be returned to the Honorary Secretary in envelopes bearing the names and signatures of the voters, and shall be marked with a single cross opposite to the names of each of those whose election is desired by the respective voters; and any ballot papers marked with more crosses than the number of persons requisite as aforesaid shall be treated as ineffective. At the Annual General Meeting tellers shall be appointed to count the votes, and the result of such election shall be declared by the Chairman before the close of the Annual General Meeting.

12. If any officer of the Club or member of the committee shall retire or resign otherwise than at an Annual General Meeting, the committee shall have power to nominate another member of the Club to fill the vacancy. The person so nominated shall retire at the next Annual General Meeting following their appointment, but shall be eligible for re-election.

#### POWERS OF COMMITTEE

13. The catering, internal arrangements and general management of the Club shall be under the control of the committee.

14. The committee shall, in its discretion, have power to make small donations to charitable causes from the Club funds.

15. The committee shall have power to appoint sub-committees for special purposes and to delegate to such sub-committees the functions and powers of the committee relating thereto.

16. The committee shall have power to invest any surplus funds of the Club in any Trustee Securities or in any Building Society account of which they shall approve; such investments shall be made in the names of at least three Trustees appointed by the committee for that purpose, and the committee shall have power to fill vacancies occurring among such Trustees. Not more than one of the Trustees shall be a member of the committee. The Trustees shall hold office until death or resignation unless removed from office by a resolution passed by a two-thirds majority of the members of the Club present at an Annual or Special General Meeting, due notice of the intention to propose such a resolution having been given in accordance with the provisions of Rules 21 and 22 respectively. The investments of the Club shall be vested in the Trustees, and subject as hereinafter provided the Trustees shall deal with such property as directed by resolution of the committee, of which an entry in the minute book shall be conclusive evidence, and the Trustees shall be indemnified against the risk and expense out of the Club property. Provided that at their sole discretion the Trustees shall not be bound to act on any resolution of the committee as aforesaid unless and until the same shall be confirmed by a resolution passed by a two-thirds majority of the members of the Club present at an Annual or Special General Meeting

#### DUTIES OF COMMITTEE

17. The committee shall meet when necessary for the management of the Club. Four members shall form a quorum, and at the meetings of sub-committees three members shall form a quorum. If the number of members on the committee be less than four or on the sub-committee be less than three, then the remaining members of the committee or sub-committee shall form a quorum.

18. At the request of any Officer of the Club or of any four members of the committee, the Honorary Secretary, or on his or her absence, any other Officer of the Club, shall summon a meeting of the committee to be held within fourteen days thereafter. Any competent business may be transacted at such committee meeting, whether or not the notice convening such meeting states the nature of such business.

19. The committee shall cause minutes of all resolutions and proceedings of the Club and of the committee to be duly recorded in books provided for that purpose.

#### ANNUAL MEETING

20. An Annual General Meeting of the Club shall be held before 31st March in each Club year.

The committee shall fix and publish the date of such Annual General Meeting at least six weeks in advance. The business of the Annual General Meeting shall be the following:

- 1) To receive from the committee:
  - (a) a report of the general condition and progress of the Club during the preceding Club Year;
  - (b) an independently examined abstract of the accounts for the preceding Club Year.
- 2) To receive a declaration of the names of those elected as Officers of the Club and to the Club committee, and announcement of the result of any ballot.
- 3) To appoint an independent examiner of the Club's accounts for the ensuing year.
- 4) To decide on any resolution duly submitted to the meeting as provided in Rule 21.

Not less than fourteen days before the date fixed for the Annual General Meeting, the Honorary Secretary shall send notice of the meeting to each member of the Club. The notice shall state the terms of any resolution to be submitted to the meeting under (4) above, and shall annexe copies of the report and abstract to be presented to the meeting.

21. No resolutions other than resolutions relating to the report and abstract and the election of an independent examiner of the Club's accounts shall be moved at an Annual General Meeting, unless a notice signed by the member who proposes to move it stating its terms has been received by the Honorary Secretary at least twenty-eight days before the meeting. The resolution shall not be effective unless approved by two-thirds of the members present at the meeting.

#### ALTERATION OF RULES

22. No new rule or alteration of any existing rule shall be made excepting by a vote of a majority of two-thirds of the members present at an Annual or Special General Meeting. Neither this rule nor Rule 26 shall be altered or repealed excepting by a vote of a majority of two-thirds of the members of the Club (whether or not such members of the Club are present at the General Meeting at which such alteration or repeal is proposed).

#### SPECIAL MEETINGS

23. The committee may at any time, and shall on requisition signed by ten members, call a Special General Meeting, giving fourteen days' notice to every member of the Club, and stating upon the notice the purposes for which the meeting is called, but no question shall be discussed thereat except those for which the meeting was specially convened. No resolution moved at the meeting shall be effective unless approved by two-thirds of the members present at the meeting.

#### CHAIRMAN'S VOTE

24. At the Annual and Special General Meetings and all committee meetings the Chairman shall have a casting vote in addition to his own.

#### VISITORS

25. Non-members may be admitted to Club functions at the discretion of the committee.

#### RULES

26. In the event of the dissolution of the Club the remaining assets of the Club after the discharge of its liabilities shall be distributed among those who are members of the Club at the time of such dissolution in shares proportionate to the length of time for which each of them has respectively continuously been a member of the Club.

27. A copy of the Rules of the Club shall be sent to each new member on election.

Our privacy notice is not part of the constitution but is shown here for information.

## London Highland Club. Privacy Notice

This policy operates under General Data Protection Regulations. It does not affect your statutory rights.

1. LHC will not pass an individual's data to other organisations or individuals outside the Club without permission.
2. LHC will hold an individual's data indefinitely.
3. For members and the previous year's members, LHC regards use of data for normal Club purposes (eg administration, necessary contact) as 'legitimate interest' under GDPR so not requiring explicit consent; LHC regards other data use as requiring explicit consent.
4. When membership ceases, any explicit consent given by the member becomes void but may be renewed by the member.

